

Republic of the Philippines

PUBLIC ATTORNEY'S OFFICE

Tanggapan ng Manananggol Pambayan Kagawaran ng Katarungan

DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City

Bids and Awards Committee BID BULLETIN No. 01-2023

PROCUREMENT OF COPY PAPERS FOR PUBLIC ATTORNEY'S OFFICE FOR FY 2023 PURCHASE REQUEST NO. 495-06-2023 (Lot 1 and Lot 2)

SUBJECT: AMENDMENTS ON TECHNICAL SPECIFICATIONS/TERMS OF REFERENCE

FROM:

LOT 1

COPY PAPER, LONG (8.5"X13", 80gsm)

15,000 reams

APPROVED BUDGET FOR THE CONTRACT

(Php 3,075,000.00)

Staggered Delivery

Payment terms:

Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.

No. of pcs.	PRODUCT	(After issuance of Notice to Proceed)
15,000 reams	COPY PAPER, LEGAL SIZE • 8.5"X13" • 80 gsm	(3,750 reams) 15 calendar days
		(3,750 reams) 30 calendar days

LOT 2 ER. A4 (210mm)	(3,750 reams) 45 calendar days (3,750 reams) 60 calendar days *For strict compliance Subject to the rules on Liquidated damages		
	(3,750 reams) 60 calendar days *For strict compliance Subject to the rules on Liquidated damages		
	*For strict compliance Subject to the rules on Liquidated damages		
	*For strict compliance Subject to the rules on Liquidated damages		
	Subject to the rules on Liquidated damages		
	Liquidated damages		
	V 207mm 20gcm)		
ER, A4 (210mm)	V 207mm (20gcm)		
	COPY PAPER, A4 (210mm X 297mm, 80gsm)		
7,500 reams	S		
OVED BUDGET FOR TH	HE CONTRACT		
(Php 1,500,000.00	0)		
Delivery:			
alendar days from the is	ssuance of Notice to Proceed		
Staggered Delive	ery		
Payment terms:	:		
ance of inspection and a delivery of good	acceptance report for the complete s.		
	DELIVERY SCHEDULE		
	Staggered Delive Payment terms ance of inspection and		

7,500 reams	COPY PAPER, A4 SIZE	(1,875 reams)
	210mm X 297mm80 gsm	15 calendar days
		(1,875 reams)
		30 calendar days
4		(1,875 reams)
		45 calendar days
		(1,875 reams)
		60 calendar days
		*For strict compliance
		Subject to the rules on
		Liquidated damages

LOT 1

COPY PAPER, LONG (8.5"X13", 80gsm)

15,000 reams

APPROVED BUDGET FOR THE CONTRACT

(Php 3,075,000.00)

Staggered Delivery

Payment terms:

Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.

No. of pcs.	PRODUCT	(After issuance of Notice to Proceed)
15,000 reams	COPY PAPER, LEGAL SIZE 8.5"X13" 80 gsm substance 24	(1,875 reams) 7 calendar days
		(1,875 reams) 14 calendar days
		(1,875 reams) 21 calendar days
		(1,875 reams) 28 calendar days
		(1,875 reams) 35 calendar days
		(1,875 reams) 42 calendar days

		(1,875 reams)
		49 calendar days
		(1,875 reams)
		56 calendar days
		*For strict compliance
		Subject to the rules on Liquidated damages
	LOT 2	1
COPY	PAPER, A4 (210mm X 297mi	m, 80gsm)
	7,500 reams	
	APPROVED BUDGET FOR THE CONTRA	СТ
	(Php 1,500,000.00)	
	Delivery:	
Within Fifte	en (15) calendar days from the issuance of	Notice to Proceed
	Staggered Delivery	
	Payment terms:	
Immediately after the is	suance of inspection and acceptance repo	t for the complete delivery of
		DELIVERY SCHEDULE
No. Of pcs.	PRODUCT	(After issuance of Notice to Proceed)

7,500 reams	COPY PAPER, A4 SIZE	(1,875 reams)
	 210mm X 297mm 80 gsm substance 24 	15 calendar days
		(1,875 reams)
		30 calendar days
		(1,875 reams)
		45 calendar days
		(1,875 reams)
		60 calendar days
		*For strict compliance
		Subject to the rules on
		Liquidated damages
Bild		

Bidders must provide a sample of copy paper (20 pieces) during the opening of bids.

Chairperson PBAC
Regional Public Attorney

PAO-NCR

Quezon City, Metro Manila 24 August 2023

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Republic of the Philippines PUBLIC ATTORNEY'S OFFICE

Tanggapan ng Manananggol Pambayan

Kagawaran ng Katarungan

DOJ Agencies Building, NIA Road corner East Avenue, 1104 Quezon City

Bids and Awards Committee

TERMS OF REFERENCE (TOR)

PROCUREMENT OF COPY PAPER FOR FY 2023 (PURCHASE REQUEST NO. 495-06-2023)

(Through Public Bidding Pursuant to 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184)

1. Approved Budget for the Contract

The bidder shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract in the amount of FOUR MILLION FIVE HUNDRED SEVENTY-FIVE THOUSAND PESOS (Php 4,575,000.00), inclusive of all taxes applicable and bank and government charges payable.

2. Specifications:

LOT 1 COPY PAPER, LONG (8.5"X13", 80gsm) 15,000 reams

APPROVED BUDGET FOR THE CONTRACT (Php 3,075,000.00)

Staggered Delivery

Payment terms:

Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.

No. of pcs.	PRODUCT	DELIVERY SCHEDULE (After issuance of Notice to Proceed)
15,000 reams	COPY PAPER, LEGAL SIZE • 8.5"X13" • 80 gsm • substance 24	(1,875 reams) 7 calendar days (1,875 reams) 14 calendar days (1,875 reams) 21 calendar days (1,875 reams) 28 calendar days (1,875 reams) 35 calendar days (1,875 reams) 42 calendar days (1,875 reams) 49 calendar days (1,875 reams) 49 calendar days

*For strict compliance Subject to the rules on Liquidated damages

LOT 2

COPY PAPER, A4 (210mm X 297mm, 80gsm) 7,500 reams

APPROVED BUDGET FOR THE CONTRACT (Php 1,500,000.00)

Delivery:

Within Fifteen (15) calendar days from the issuance of Notice to Proceed

Staggered Delivery

Payment terms:

Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.

	goods.	
No. Of pcs.	PRODUCT	DELIVERY SCHEDULE (After issuance of Notice to Proceed)
7,500 reams	COPY PAPER, A4 SIZE • 210mm X 297mm • 80 gsm • substance 24	(1,875 reams) 15 calendar days (1,875 reams) 30 calendar days
		(1,875 reams) 45 calendar days
		(1,875 reams) 60 calendar days
		*For strict compliance
		Subject to the rules on Liquidated damages

Bidders must provide a sample of copy paper (20 pieces) during the opening of bids.

August 23, 2023

TECHNICAL WORKING GROUP:

Head!

ALMA E. DUMAGO – LATOSA

Director II

Financial Planning and Management Service

Members:

THOR ARTHUR B. AVILA

Administrative Officer V

Human Resource Management and Development Division

Administrative Service

MICHAEL M. MENDOZA Administrative Assistant III Cash Section

Administrative Service